



Regional Indigenous Outreach Coordinator – Southern Ontario

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| Position Status: | Temporary Assignment to June 30, 2028 |
| Posting Status: | Open |
| Location: | Regionally located in the Sault Ste. Marie to Sudbury area |
| Salary Band: | \$73,531 to \$88,167 per year |
| Hours of Work: | 36.25 per week |
| Posting Date: | May 7, 2026 |
| Closing Date: | May 27, 2026 |

Who we are

The Office of the Chief Electoral Officer (Elections Ontario) is an independent, non-partisan office of the Legislative Assembly of Ontario, responsible for administering provincial elections, by-elections, and referenda.

At the heart of our work is a commitment to democracy – making voting easy and accessible for all electors, while maintaining the integrity, security, and transparency of the electoral process.

Join our team

The Communications division of Elections Ontario is seeking a passionate and experienced Regional Indigenous Outreach Coordinator with exceptional relationship-building and interpersonal skills to engage with Indigenous communities in the region of Sault Ste. Marie to Sudbury area spanning south.

This public-facing role includes developing a strategic engagement plan with Indigenous communities that reflects Elections Ontario's mandate and upholds its reputation as a trusted, non-partisan institution.

What you can expect in this role

Reporting to the Manager, Media and Outreach, you will:

- Act as a regional point of contact and resource for Indigenous outreach, engagement, and relations initiatives.
- Support the development, implementation, and ongoing coordination of Indigenous outreach strategies in collaboration with the Elections Ontario Outreach team.

Elections Ontario

- Build and maintain respectful, collaborative working relationships with Indigenous communities, leadership, and partner organizations across the region.
- Provide guidance on community-based engagement practices, including appropriate protocols for working with Indigenous partners and knowledge keepers.
- Deliver clear, accessible electoral information tailored to local community contexts, priorities, and lived experiences.
- Support Indigenous electors by providing information on voter registration, voting locations, and available voting options to promote participation in the electoral process.
- Gather and analyze feedback from Indigenous communities to support continuous improvement to electoral services, outreach approaches, electoral education, and participation in provincial elections.
- Collect, analyze, and share feedback from Indigenous communities to inform continuous improvement of engagement strategies, electoral education, and participation in provincial elections.
- Support Elections Ontario's truth and reconciliation efforts by integrating community-informed perspectives into outreach activities.
- Collaborate with band offices and community partners to plan and deliver information sessions and voter registration events, including outreach at community and cultural gatherings.
- Manage assigned workload independently while contributing to regional and provincial outreach objectives in a collaborative and community-focused manner.

What you need to qualify

- Demonstrated knowledge of the histories, lived experiences, cultures and contributions of Indigenous peoples in Ontario.
- Strong demonstrated networking skills to build and maintain strong relationships with Indigenous communities and organizations in your region.
- Demonstrated ability to communicate effectively orally and in writing.
- Existing relationships with Indigenous communities in the Sault Ste. Marie to Sudbury spanning south.
- Ability to develop and implement strategies to engage with community leaders.



- Demonstrated ability to exercise sound judgment and provide guidance to Elections Ontario staff on Indigenous outreach and engagement.
- Valid Class G driver's license and access to reliable transportation to travel within Southern Ontario, including to remote locations.
- Ability to work occasional evenings and weekends to support outreach activities and community events.
- Knowledge of an Indigenous language spoken in Southern Ontario and/or bilingual (English/French) is considered an asset.
- Must be legally entitled to work in Canada.

This position is ideally based in the region of Sault Ste. Marie to Sudbury area spanning south, with travel to remote locations and Elections Ontario Headquarters in Toronto, ON as needed.

The successful candidate will be required to complete background and social media checks as part of the recruitment process.

How to apply

Our recruitment process reflects our mission to uphold the integrity and accessibility of the electoral process and to manage elections in an efficient, fair, and impartial manner. We offer career growth opportunities and a competitive rewards program.

Please submit your cover letter and resume as one PDF attachment, using format: **EO-2026-74, First Name Last Name** in the subject line, to jobs@elections.on.ca, no later than **4PM on May 27, 2026**.

Please note: Applications without a cover letter will not be accepted.

We thank all applicants for their submission, but only those candidates selected for an interview will be contacted.

How to request an accommodation

Elections Ontario is an equal-opportunity employer. We are committed to fostering an inclusive, equitable, and accessible environment, where all employees feel valued, respected, and supported.

Under the *Accessibility for Ontarians with Disabilities Act* and the Ontario Human Rights Code, we provide accommodation for applicants with disabilities throughout the recruitment and selection process. If you require a disability-related accommodation to participate, please call 1-888-668-8683, send a fax to 1-866-714-2809, TTY at 1-888-292-2312 or email hr@elections.on.ca.



At Elections Ontario, all resumes are screened by the Talent Acquisition team and Hiring Managers, without the use of AI. Criminal record checks also do not use AI. However, AI technology is used when conducting social media checks.

Elections Ontario posts salaries in accordance with ESA pay/transparency legislation. Individual salaries within the anticipated salary range are determined through various factors, including but not limited to internal equity, education, relevant experience, knowledge and applicable skill sets.