

## Chief Information Officer

**Position Status:** Permanent  
**Posting Status:** Open  
**Location:** 26 Prince Andrew Place, Toronto ON (Don Mills and Eglinton)  
**Starting Salary:** \$197,484 –\$248,798  
**Hours of Work:** 36.25 per week  
**Posting Date:** March 2, 2026  
**Closing Date:** March 16, 2026

### Who we are

The Office of the Chief Electoral Officer (Elections Ontario) is an independent, non-partisan office of the Legislative Assembly of Ontario, responsible for administering provincial elections, by-elections, and referenda.

At the heart of our work is a commitment to democracy- making voting easy and accessible for all electors, while maintaining the integrity, security, and transparency of the electoral process.

### Join our team

Our executive team is seeking a Chief Information Officer who will play a critical role in shaping the organization's technology strategy, digital transformation and IT operations. Be a visionary, provide strong leadership and collaboration across the organization.

### What to expect in this role

Reporting to the CEO, the CIO is responsible for all aspects of the organization's information technology systems. This position will provide vision and leadership for developing and implementing information technology initiatives that align with the business and strategic objectives.

Working collaboratively with the Executive team, the CIO will provide executive leadership, direction and oversight across all divisions within the Information Technology Register Services (ITRS) cluster in the planning, management, security and strategic development of information systems and information technology. To create policies and processes to advance and facilitate the secure and successful delivery of elections.

Leads the development of the digital and IT strategies to advance technological application and meet organizational short and long-term objectives in line with the Strategic Plan.

Directs the development and implementation of strategic information, including managing of relationships and agreements with various levels of government and partners in the private sector.

#### **Strategic Leadership:**

- Provides executive leadership and direction in the design and development of an integrated, secure technological infrastructure, supporting Ontario's legislative requirements under all relevant Acts. Reflect key policies and guidelines to ensure key stakeholders and staff have required access to digital information.
- Develops and executes integrated digital and IT strategies and solutions in alignment with the vision, mission and objectives. Overseeing the determination and implementation of sound tactical plans, within the Information Technology Digital Services (ITDS) division.
- Collaborates with the executive team in maximizing the efficient and effective integration of e-technology into processes.
- Ensures the effective management of a range of critical vendor relationships and contracts related to IT services, hardware and software.
- Takes a lead in managing RFP submissions and selecting vendors for a range of work, including large, complex contracts.

#### **Information Security:**

- Builds strong relationships with other governmental organizations and key vendors responsible for monitoring and responding to cyber-security threats and attacks in maintaining appropriate cyberthreat plans to safeguard confidential data.
- Maintains and evolves robust cybersecurity measures and controls, including responding to security threats and breaches.
- Develops and maintains security policies, protocols, and incident response plans as part of the Emergency Response Plan and Business Continuity Plans.

#### **Data Management:**

- Implement data governance and compliance for data management practices to ensure data accuracy, integrity, and privacy.
- Technology Innovation Assessment, Acquisition:
  - Ensures the ITDS division stays abreast of emerging technologies and trends in technology, including cybersecurity and AI.

- Identifies opportunities to enhance processes through technology innovations and determines risks in evaluating digital options.
- Budget and Resource Management (capital planning and investment):
- Develops and manages the cluster budget, including the acquisition of vendor supported services and products, ensuring high quality delivery and cost-effective resource utilization.

#### **Team Leadership and Management:**

- Effectively leads and mentors the ITRS cluster fostering a culture of collaboration, innovation, accountability, and continuous improvement.
- Recruits for excellence at all levels, monitors resources to ensure operational veracity and support on major projects. Ensuring the right skill sets to fill existing needs that positions us for effective succession planning.

#### **Change Management:**

- Leads and effectively oversees important change management initiatives as it pertains to implementing new IT and digital strategies, and new technological systems and upgrades.

### **What you need to qualify**

#### **Qualifications:**

- Bachelor's or Master's degree in Information Technology, Computer Science, or a related field.
- Certification in cybersecurity or IT management (e.g CISSP, CISM, PMP).
- Experience within the Public sector is preferrable.
- Proven experience in a senior IT leadership role.
- Proven leadership in a fast-paced environment
- Strong knowledge of information technology, systems and data management.
- Proven experience in Cyber Security.
- Experience with Microsoft Azure and Cloud technologies
- Excellent communication and interpersonal skills.
- Strong project management and budgeting skills.
- Knowledge of relevant provincial and federal laws and regulations related to data security.



The successful candidate will be required to work in-office 5 days per week.

## How to apply

Our recruitment process reflects our mission to uphold the integrity and accessibility of the electoral process and to manage elections in an efficient, fair, and impartial manner. We offer career growth opportunities and a competitive rewards program.

Please submit your cover letter and resume in one attachment, quoting **File #EO-2026-31** in the subject line, to [jobs@elections.on.ca](mailto:jobs@elections.on.ca) no later than **March 16, 2026**.

We thank all applicants for their submission. Only those candidates selected for an interview will be contacted.

## How to request an accommodation

Elections Ontario is an equal opportunity employer. We are committed to fostering an inclusive, equitable and accessible environment, where all employees feel valued, respected, and supported.

Under the *Accessibility for Ontarians with Disabilities Act* and the *Ontario Human Rights Code*, we provide accommodations to applicants with disabilities throughout the recruitment and selection process. If you require a disability-related accommodation to participate, please call 1-888-668-8683, send a fax to 1-866-714-2809, TTY at 1-888-292-2312 or email [hr@elections.on.ca](mailto:hr@elections.on.ca).