



Election Finances Division

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TPAR-1 Third Party Election Advertising Report

Disponible aussi en français.

Third Party	
Name:	
Business Tel.:	Home Tel.:
Fax:	Email:
Address:	
City:	Postal Code:
Chief Financial Officer	
First Name:	Last Name:
Business Tel.:	Home Tel.:
Fax:	Email:
Address:	
City:	Postal Code:

Statement of Income and Expenses	
Income	
Line 001 Contributions (from Schedule 1).....	<input type="text"/>
Line 002 TP's own funds (from Schedule 1)	<input type="text"/>
Line 003 Total Income for Third Party Election Advertising Purposes	<input type="text"/>
Expenses	
Line 004 Total Third Party Election Advertising Expenses (from Schedule 4)	<input type="text"/>
<input type="checkbox"/> In accordance with subsection 37.12 (3), EFA, I/we report that no third party election advertising expenses were incurred.	

Certification of Chief Financial Officer	
I, _____ (Name of Chief Financial Officer), have prepared this statement of income and expenses for third party election advertising purposes as set out herein for _____ (Name of TP) and hereby certify that to the best of my knowledge and belief the statements and supporting schedules are true and correct.	
_____	_____
<i>Signature of Chief Financial Officer</i>	<i>Date</i>

Certification of Third Party Principal Officer	
I, _____ (Name TP/Official), certify that to the best of my knowledge and belief the statement and supporting schedules as set out herein are true and correct.	
_____	_____
<i>Signature of Third Party Principal Officer</i>	<i>Date</i>



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Auditor's Report

To _____ (Name of CFO), Chief Financial Officer for _____ (Name of TP), Third Party:

I/(We) have audited the Statement of Election Advertising Income and Expenses of _____ (TP), under the requirements of subsection 37.12 of the *Election Finances Act* for the election held on _____ (election date). This financial information is the responsibility of the Chief Financial Officer of _____ (TP). My (our) responsibility is to express an opinion on this financial information based on my audit.

Except as explained in the following paragraph, I (we) conducted my (our) audit in accordance with Canadian generally accepted auditing standards. Canadian generally accepted auditing standards require that I (we) plan and perform an audit to obtain reasonable assurance whether the financial information is free of material misstatement. An audit also includes assessing the accounting principles used and significant estimates made by the CFO, as well as evaluating the overall financial statement presentation. The Act, however, does not require me (us) to report, nor was it practicable for me (us) to determine, that contributions reported included only those which may be properly retained in accordance with the provisions of the Act.

Due to the nature of the types of transactions inherent in any election campaign, the completeness of the various categories of income and expenses is not susceptible of satisfactory audit verification. Accordingly, my (our) verification of income and expenses was limited to the amounts recorded in the third party election advertising records and I (we) was (were) not able to determine whether any adjustments might be necessary to income and expenses.

In my (our) opinion, except for the effect of adjustments, if any, which I (we) might have determined to be necessary had I (we) been able to satisfy myself concerning the completeness of advertising income and expenses referred to in the preceding paragraph, this Statement presents fairly, in all material respects, the Advertising Income and Expenses of the _____ (TP) for the election held on _____ (election date) in accordance with the accounting requirements of *Election Finances Act* and the guidelines issued by the Chief Electoral Officer.

This financial information is solely for the information and use of the Chief Electoral Officer to comply with subsection 37.12 *EFA*. This financial information is not intended to be and should not be used by anyone other than the specified users or for any other purpose.

Signature of Auditor

Date

Licensed Public Accountant

Comments:

Auditor

First Name:

Last Name:

Professional Designation:

CA CGA

License No.:

Firm Name:

Business Tel.:

Fax:

Email:

Address:

City:

Postal Code:

Contact Person (if different from above)

First Name:

Last Name:



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Schedule 1: Statement of Contributions Accepted for Third Party Election Advertising Purposes

Reporting Period from: _____		to: _____		
(Date 2 months prior to the date the writ is issued)		(Date 3 months after polling day)		
Contributor Class	Monetary	Goods and Services	Loans (unpaid, from Schedule 2)	Totals
Individual				
Trade Unions				
Corporations				
Subtotal				
Amount of TP's own funds used for election advertising purposes:				
Total:				

Schedule 2: Details of Contributions Received for Election Advertising Purposes — Schedule of Operating Loans

Instructions:

- Record each loan separately.
- Address must include street, city, province/territory, and postal code;
- Select Contributor Class **A** for **individuals**;
- Select Contributor Class **B** for **corporations**;
- Select Contributor Class **C** for **trade unions**;

Lender Name	Full Address	Contributor Class	Loan Date (Y M D)	Principal	Amount Repaid	Balance Owning
		<input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C				
		<input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C				
		<input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C				
		<input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C				
		<input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C				
		<input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C				
		<input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C				
		<input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C				
		<input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C				
		<input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C				
		<input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C				
Totals:						
Total Balance Owning:						
<i>(Carry forward to contributions on Schedule 1)</i>						

