

FORM C-1: CANDIDATE REGISTRATION AND CHANGE NOTICE

Instructions

Please print clearly or type. You must complete and file this form with the Chief Electoral Officer before any financial activity occurs and before polling day. There is no fee to register as a candidate with the Chief Electoral Officer of Ontario.

A. CANDIDATE INFORMATION

Provide the name, address and telephone numbers of the candidate.

You must send the original form to the Chief Electoral Officer. If you send the form by registered mail, the candidate is registered on the day the form is mailed providing the form is properly completed and has the required signatures. Forms may be submitted by facsimile.

Type of Registration

A new registration is the initial registration of a candidate with the Chief Electoral Officer. A change notice is for informing the Chief Electoral Officer of any changes to the initial registration. For any changes, a revised C-1 must be submitted immediately.

Nomination Method

Choose one nomination method only -- (a), (b), (c) or (d). If (c) is chosen, the registered constituency association's chief financial officer must complete Section I. If (d) is chosen, the registered political party's chief financial officer must complete Section J.

B. CAMPAIGN OFFICE AND MANAGER

Appointing a campaign manager is optional. You may leave this section blank. However, the information is useful if the Chief Electoral Officer needs to contact the campaign office.

The candidate may provide consent for the posting of the campaign office address and the website to Election Ontario's website for public information purposes.

C. CHIEF FINANCIAL OFFICER (CFO)

Every candidate must appoint a chief financial officer. The candidate cannot be the CFO. The candidate's CFO can also be the constituency association's CFO. Provide the name, address and telephone numbers of the CFO.

D. AUDITOR

Every candidate must appoint an auditor who is licensed under the *Public Accountancy Act*. Provide the licence number. The chief financial officer cannot be the auditor.

E. PERSONS AUTHORIZED TO ACCEPT CONTRIBUTIONS

List the names of the persons who are authorized to make deposits and issue tax credit receipts. Attach a separate sheet if necessary. The candidate is not allowed to accept contributions.

F. PLACE WHERE RECORDS ARE KEPT

Provide the address where the financial records are kept.

G. FINANCIAL INSTITUTION

Indicate the name and address of each financial institution in Ontario in which a campaign account has been opened and the signing officer(s). If there is more than one financial institution, attach a separate sheet.

Signing Officer(s)

Provide the name(s) of the signing officer(s). Attach a separate sheet if necessary.

H. ATTESTATION OF CANDIDATE AND CERTIFICATION OF CANDIDATE'S CFO

The candidate and CFO must complete this section. The original signatures are required. The candidate's signature must be witnessed.

Candidate acknowledges obligation to file nomination papers under the *Election Act*.

I. CERTIFICATION OF CONSTITUENCY ASSOCIATION'S CHIEF FINANCIAL OFFICER

The registered constituency association's chief financial officer must complete this section if you have chosen nomination method (c). The original signature of the constituency association's CFO is required. If you are an independent candidate, leave this section blank.

J. CERTIFICATION OF POLITICAL PARTY'S CHIEF FINANCIAL OFFICER

The registered political party's chief financial officer must complete this section if you have chosen nomination method (d). The original signature of the political party's CFO is required. If you are an independent candidate, leave this section blank.

It is the candidate's responsibility to file a complete and accurate registration form with the Chief Electoral Officer. Failure to provide the information required in all applicable sections will delay the registration until all the required information is provided.

If the chief financial officer resigns, the resigning CFO must give all the financial records and tax credit receipts to the new CFO. The Chief Electoral Officer will send a set of guidelines to the new CFO.

This form may be inspected during office hours of Elections Ontario.



Election Finances Division

51 ROLARK DRIVE
TORONTO, ONTARIO M1R 3B1

Telephone: (416) 325-9401
Toll Free: 1-866-566-9066
FAX: (416) 325-9466

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Disponible aussi en français.

Section A: Candidate Information	
Registration Type:	New <input type="checkbox"/> Change <input type="checkbox"/>
Party (if applicable):	
Electoral District:	
First Name:	Last Name:
Business Tel.:	Home Tel.:
Fax:	Email:
Address:	
City:	Postal Code:
Nomination Method (Choose one method only)	
<input type="checkbox"/> (a) In accordance with the <i>Election Act</i> – nomination paper already filed with the Returning Officer. <input type="checkbox"/> (b) Declared myself an independent candidate after the election writ was issued. <input type="checkbox"/> (c) Nominated by a registered constituency association and certified to by that constituency association's Chief Financial Officer. (Complete Section I, the 'Certification of Constituency Association's Chief Financial Officer', at the end of this form.) <input type="checkbox"/> (d) Nominated by a registered political party and certified to by that political party's Chief Financial Officer. (Complete Section J, the 'Certification of Political Party's Chief Financial Officer', at the end of this form.)	
Section B: Campaign Office and Manager	
<i>Appointing a campaign manager is optional. You may leave this section blank. However, the information is useful if the Chief Electoral Officer needs to contact the campaign office.</i>	
<input type="checkbox"/> I consent to the information pertaining to the campaign office address and the website address being posted to Elections Ontario's website for public information purposes.	
Office Tel.:	Website:
Fax:	Email:
Address:	
City:	Postal Code:
Campaign Manager	
First Name:	Last Name:
Business Tel.:	
Section C: Chief Financial Officer	
<i>Every candidate must appoint a Chief Financial Officer (CFO). The candidate cannot be the CFO. The candidate's CFO can also be the constituency association's CFO.</i>	
First Name:	Last Name:
Business Tel.:	Home Tel.:
Fax:	Email:
Address:	
City:	Postal Code:



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Section D: Auditor	
<i>Every candidate must appoint an auditor who is licensed under the Public Accountancy Act. Provide the licence number. The Chief Financial Officer cannot be the auditor.</i>	
Firm Name:	
First Name:	Last Name:
Designation: CA <input type="checkbox"/> CGA <input type="checkbox"/>	Licence No:
Business Tel.:	*Home Tel.:
Fax:	Email:
Address:	
City:	Postal Code:
Contact Person (if different from above)	
First Name:	Last Name:

(Items marked with a "*" are optional.)

Section E: Persons Authorized to Accept Contributions	
<i>List the names of the persons who are authorized to accept contributions, make deposits, and issue tax credit receipts. The candidate is not allowed to accept contributions.</i>	
<input type="checkbox"/> Make CFO a person authorized to accept contributions.	
Authorized Person	
First Name:	Last Name:
Office Held:	
Business Tel.:	Home Tel.:
Fax:	Email:
Address:	
City:	Postal Code:

To add additional Authorized Persons, please copy this page, fill out as necessary, and include with your application

Section F: Place Where Records are Kept	
<i>Provide the address of the place where financial records are kept.</i>	
<input type="checkbox"/> Designate CFO's address as a location where records are kept.	
<input type="checkbox"/> Designate Candidate's address as a location where records are kept.	
Record Keeper and Location	
First Name:	Last Name:
Office Held:	
Business Tel.:	Home Tel.:
Fax:	Email:
Address:	
City:	Postal Code:

To add additional Record Keepers and Locations, please copy this page, and include with your application.



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Section G: Financial Institution

Indicate the name and address of each financial institution in Ontario at which the campaign has an account, and the signing officer(s) for each account.

Institution:	
Address:	
City:	Postal Code:
Signing Officers for this account	
<input type="checkbox"/> Make CFO a Signing Officer for this account.	
First Name:	Last Name:
Office Held:	
Business Tel.:	Home Tel.:
Fax:	Email:
Address:	
City:	Postal Code:
First Name:	
Last Name:	
Office Held:	
Business Tel.:	Home Tel.:
Fax:	Email:
Address:	
City:	Postal Code:
First Name:	
Last Name:	
Office Held:	
Business Tel.:	Home Tel.:
Fax:	Email:
Address:	
City:	Postal Code:
First Name:	
Last Name:	
Office Held:	
Business Tel.:	Home Tel.:
Fax:	Email:
Address:	
City:	Postal Code:

To add additional Financial Institutions, Accounts, and/or Signing Officers, please copy and fill out this page for each one and include with your application



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Section H: Attestation of Candidate and Certification of Candidate's CFO

The candidate and CFO must complete this section. The original signatures are required.

Your registration form will be reviewed by Elections Ontario upon receipt of these signatures. Please print, sign, and submit this form to:

Elections Ontario	Telephone:	(416) 325-9401
Election Finances Division	Toll Free:	1-866-566-9066
51 Rolark Drive	FAX:	(416) 325-9466
Toronto, Ontario M1R 3B1		

You must complete and file this initial registration form with the Chief Electoral Officer before any financial activity occurs. There is no fee to register a candidate with the Chief Electoral Officer of Ontario.

The candidate has the responsibility to file a complete and accurate registration form under section 13 of the *Election Finances Act* with the Chief Electoral Officer. Failure to provide the information required in all applicable sections will delay the registration until all the required information is provided. The Chief Electoral Officer may rely and act on such information submitted by the candidate and chief financial officer of record. Where there is a change of CFO, the retiring CFO must ensure that the books of record and all unused official receipt forms for contributions are transferred to the newly appointed CFO. The Chief Electoral Officer will forward to the new CFO the information required to fulfill the responsibilities on behalf of the candidate.

Attestation of Candidate

I, _____ (Name of Candidate), attest that the information on this form is to the best of my knowledge and belief true and correct. I also state that I have filed or that I undertake to file a nomination paper with the Returning Officer under the *Election Act*.

Signature of Candidate

Date

Signature of Witness

Date

Certification of Chief Financial Officer

I, _____ (Name of Candidate's CFO), certify that the information on this form is to the best of my knowledge and belief true and correct.

Signature of Chief Financial Officer

Date



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Section I: Certification of Constituency Association's CFO

The registered constituency association's Chief Financial Officer must complete this section, if you have chosen nomination method (c). The original signature of the constituency association's Chief Financial Officer is required. If you are an independent candidate, leave this section blank.

Certification of Constituency Association's Chief Financial Officer

I, _____ (Name of Constituency Association CFO), certify that this candidate has been nominated by _____ (Name of Constituency Association) constituency association.

Signature of Chief Financial Officer

Date

Section J: Certification of Political Party's CFO

The registered political party's Chief Financial Officer must complete this section, if you have chosen nomination method (d). The original signature of the political party's Chief Financial Officer is required. If you are an independent candidate, leave this section blank.

Certification of Political Party's Chief Financial Officer

I, _____ (Name of Political Party CFO), certify that this candidate has met the party's constitutional requirements for eligibility.

Name of Political Party: _____

Signature of Chief Financial Officer

Date

For Office Use Only