



Election Finances Division

51 ROLARK DRIVE
TORONTO, ONTARIO M1R 3B1

Telephone: (416) 325-9401
Toll Free: 1-866-566-9066
FAX: (416) 325-9466

RCO-1 Referendum Campaign Organizer Registration and Change Notice Form

Disponible aussi en français.

Section A: Referendum Campaign Organizer Information			
Full Name:			
Registration Type:	Entity <input type="checkbox"/> (Complete A1)	Individual <input type="checkbox"/> (Complete A2)	New <input type="checkbox"/> Change <input type="checkbox"/>
A1: Entity Applicant			
Organization Name:		(if different from above)	
Principal Officers			
First Name:		Last Name:	
Business Tel.:		Home Tel.:	
Fax:		Email:	
Address			
City:		Postal Code:	
First Name:		Last Name:	
Business Tel.:		Home Tel.:	
Fax:		Email:	
Address			
City:		Postal Code:	
A2: Individual Applicant			
First Name:		Last Name:	
Business Tel.:		Home Tel.:	
Fax:		Email:	
Address			
City:		Postal Code:	
Section B: Chief Financial Officer			
<i>Every referendum campaign organizer (RCO) must appoint a Chief Financial Officer (CFO). See Guideline R01 regarding appointment restrictions.</i>			
First Name:		Last Name:	
Business Tel.:		Home Tel.:	
Fax:		Email:	
Address			
City:		Postal Code:	

The RCO-1 form is open to inspection by any person during normal office hours of Elections Ontario.
The names and addresses of registered RCOs will be published to the Internet.

(Revision Date: 2007-07-17)



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Section C: Auditor

Where advertising expenses are \$5,000 or more, an RCO must appoint an auditor who is licensed under the Public Accountancy Act. Provide the licence number. See Guideline R06 regarding appointment restrictions.

Firm Name:	
First Name:	Last Name:
Designation: CA <input type="checkbox"/> CGA <input type="checkbox"/>	Licence No:
Business Tel.:	
Fax:	Email:
Address	
City:	Postal Code:
Contact Person (if different from above)	
First Name:	Last Name:

Section D: Persons Authorized to Accept Contributions

List the names of the persons who are authorized to accept contributions, make deposits.

Make CFO a person authorized to accept contributions.

Authorized Person	
First Name:	Last Name:
Office Held:	
Business Tel.:	Home Tel.:
Fax:	Email:
Address	
City:	Postal Code:

To add additional Authorized Persons, please copy this page, fill out as necessary, and include with your application

Section E: Place Where Records are Kept

Provide the address of the place where financial records are kept.

Designate CFO's address as a location where records are kept.

Designate RCO's address as a location where records are kept.

Record Keeper and Location	
First Name:	Last Name:
Office Held:	
Business Tel.:	Home Tel.:
Fax:	Email:
Address	
City:	Postal Code:

To add additional Record Keepers and Locations, please copy this page, and include with your application.



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Section F: Financial Institution	
<i>Indicate the name and address of each financial institution in Ontario at which the referendum campaign has an account, and the signing officer(s) for each account.</i>	
Institution:	
Business Tel.:	Fax:
Address	
City:	Postal Code:
Check if mailing address is the same as physical address: <input type="checkbox"/>	
Mailing Address:	
City:	Postal Code:
Signing Officers for this account	
<input type="checkbox"/> Make CFO a Signing Officer for this account.	
First Name:	Last Name:
Office Held:	
Business Tel.:	Home Tel.:
Fax:	Email:
Address	
City:	Postal Code:
First Name:	Last Name:
Office Held:	
Business Tel.:	Home Tel.:
Fax:	Email:
Address	
City:	Postal Code:

To add additional Financial Institutions, Accounts, and/or Signing Officers, please copy and fill out this page for each one and include with your application



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Section G: Where the RCO is an Entity with a Governing Body

- Attached is a copy of the resolution of the governing body, authorizing the RCO entity to incur referendum advertising expenses.
- The RCO entity does not have a governing body.

Section H: Attestation of RCO and Certification of CFO

The RCO and CFO must complete this section. The original signatures are required.

Your registration form will be reviewed by Elections Ontario upon receipt of these signed attestations and certifications. Please print, sign, and submit this form to:

Elections Ontario	Telephone:	(416) 325-9401
Election Finances Division	Toll Free:	1-866-566-9066
51 Rolark Drive	FAX:	(416) 325-9466
Toronto, Ontario M1R 3B1		

You must complete and file this initial registration form with the Chief Electoral Officer immediately after incurring \$500 in referendum advertising expenses. There is no fee to register a referendum campaign organizer.

The RCO has the responsibility to file a complete and accurate registration form under section 4 of *Ontario Regulation 211/07* with the Chief Electoral Officer. Failure to provide the information required in all applicable sections will delay the registration until all the required information is provided. The Chief Electoral Officer may rely and act on such information submitted by the RCO and chief financial officer of record. Where there is a change of CFO, the retiring CFO must ensure that the books of record are transferred to the newly appointed CFO. The Chief Electoral Officer will forward to the new CFO the information required to fulfill the responsibilities on behalf of the RCO.

Attestation of Referendum Campaign Organizer

I, _____ (Name of RCO/Official), attest that the information on this form is to the best of my knowledge and belief true and correct.

Signature of RCO

Date

Signature of Witness

Date

Certification of Chief Financial Officer

I, _____ (Name of referendum campaign organizer's CFO), certify that the information on this form is to the best of my knowledge and belief true and correct.

Signature of Chief Financial Officer

Date